

# WEDDING CHECKLIST

## 9-12 MONTHS BEFORE WEDDING

- ANNOUNCE ENGAGEMENT TO FRIENDS AND FAMILY.
- PLAN AN ENGAGEMENT PARTY.
- CREATE A BUDGET.
- SET A WEDDING DATE.
- BOOK CEREMONY AND RECEPTION VENUE.
- HIRE A WEDDING PLANNER.
- START A GUEST LIST.

## 6-9 MONTHS BEFORE WEDDING

- SEND SAVE THE DATES.
- START SHOPPING FOR DRESS, SHOES, JEWELRY, ETC.
- SELECT BRIDESMAIDS DRESSES.
- HIRE FLORISTS FOR BOUQUETS, ARRANGEMENTS, ETC.
- HIRE PHOTOGRAPHER AND VIDEOGRAPHER.
- HIRE DJ OR BAND.
- BOOK HOTEL FOR OUT-OF-TOWN GUESTS.  
*DONT FORGET TO ASK ABOUT SPECIAL ROOM BLOCKS!*
- BOOK BRIDAL SUITE.
- PLAN HONEYMOON.
  - RESEARCH DESTINATIONS
  - BOOK AIRFARE
  - BOOK ACCOMODATIONS
  - DETERMINE IF PASSPORTS, VISA  
OR IMUNIZATIONS WILL BE NEEDED.

## 9-12 MONTHS BEFORE WEDDING

- SIGN UP FOR ONE OR MORE GIFT REGISTRIES.
- DESIGN AND ORDER INVITATIONS.
- TASTE TEST AND ORDER WEDDING CAKE.
- DISCUSS AND FINALIZE CATERING MENU.
- SELECT RENTAL ITEMS (TABLES, CHAIRS, ETC.)
- PURCHASE RINGS.
- ORDER GROOMSMEN APPAREL.
- SELECT GROOM'S TUX.
- PLAN BACHELORETTE PARTY & BRIDAL SHOWER.
- RESEARCH IDEAS FOR WEDDING HAIR & MAKEUP.
- SELECT HELPERS FOR CEREMONY IF NEEDED  
(MUSICIANS, READERS, USHERS).

## 2-4 MONTHS BEFORE WEDDING

- FINALIZE GUEST LIST.
- SEND OUT INVITATIONS 8 WEEKS BEFORE WEDDING.
- SELECT MUSIC FOR CEREMONY, RECEPTION, ETC.
- BOOK MAKEUP ARTIST AND HAIRSTYLIST.
- ORDER WEDDING FAVORS.
- ORGANIZE WEDDING TRANSPORTATION.
- PURCHASE BRIDAL PARTY GIFTS.
- CHECK AND UPDATE REGISTRY.

# WEDDING CHECKLIST

## *1-2 MONTHS BEFORE WEDDING*

- HAVE INITIAL BRIDAL GOWN FITTING.
- DESIGN WEDDING PROGRAMS.
- FINALIZE CEREMONY (VOWS, OFFICIANT, SONGS, ETC.)

## *3-4 WEEKS BEFORE WEDDING*

- GET MARRIAGE LICENSE.
- SEND OUT REHEARSAL DINNER INVITATIONS.
- MEET WITH HAIR AND MAKEUP TO FINALIZE LOOKS.
- HAVE A FINAL VENUE WALK-THROUGH WITH VENDORS AND WEDDING PARTY.

## *1-2 WEEKS BEFORE WEDDING*

- MAKE FINAL PAYMENTS FOR SERVICES.
- FINALIZE WEDDING DAY SCHEDULE AND SHARE WITH VENDORS AND WEDDING PARTY.
- PICK UP DRESS IF NEEDED.
- GIVE CATERER/VENUE FINAL HEAD COUNT.
- RECONFIRM PLANS WITH ALL SERVICE PROVIDERS.
- FINALIZE SEATING ARRANGEMENTS.
- CONFIRM RENTAL DELIVERY TIMES.
- PREPARE PLACE CARDS.
- PACK FOR HONEYMOON!

## *THE DAY BEFORE THE WEDDING*

- PREPARE PAYMENT ENVELOPES.
- REHEARSE CEREMONY WITH PARTY AND OFFICIANT.
- GIVE RINGS TO THE BEST MAN.
- GET MANICURE AND PEDICURE.
- CONFIRM FLIGHT ARRANGEMENTS FOR HONEYMOON.

## *THE BIG DAY*

- RELAX AND GET READY.
- MAKE SURE TO EAT SOMETHING!
- SAY "I DO!"
- ENJOY THE RECEPTION

## *AFTER THE WEDDING*

- GET WEDDING GOWN CLEANED AND STORED.
- PRESERVE BOUQUET.
- WRITE AND SEND THANK-YOU NOTES.
- APPLY FOR AND INITIALIZE NAME CHANGE, JOINT BANK ACCOUNTS, ETC.
- MEET WITH PHOTOGRAPHER AND VIDEOGRAPHER TO RECEIVE PHOTOS AND VIDEO.



EVENT CO.



@POPEVENTCO